

PARENT PICK UP: DETAILS

NOTE: Please note the GRADE GROUPS you are assigned to. The Rally Host will direct Volunteer Kids to go to the side of the stage before pick up begins - The Rally Host will also direct anyone assigned to be a Pick Up Leader or Assist to go to your pick up points. You will stand in the aisle next to the Pick Up sign.

PROCEDURES FOR CHILD PICK UP:

- Children of Volunteers will be taken to another area during pick up. So that it is easier to see who is still waiting to be picked up.
- Remind the kids that they will need to surrender their name badge in order to be picked up.
- If you see a kid leaving with a water bottle, encourage them to leave it at the church for the next day.
- IF YOU ARE IN A STEAM TRACK: Remind STEAM Kids to stop by the STEAM pick up table to get their crafts.
- **Parents should not enter the seating zone.** They should wait by the Parent Pick Up sign until their child comes to you. Use your body to block the aisle. If kids are crowding the area - instruct them to have a seat until their name is called.
- You will have a specific Pick-Up Roster on a clipboard for your assigned age group. You will get this clipboard from KaeLeigh directly or it will be next to the Parent Pick Up Sign. PLEASE USE THIS ROSTER TO RELEASE CHILDREN..
- Ask First and Last Name of the child being picked up and verify on your Pick Up Roster - you can mark as being picked up.
- As your group gets smaller and smaller - encourage the Hype Squad leaders to group the kids closer together, if helpful.
- Once the size of the group that is left is manageable by one Parent Pick Up location feel free to have that group assemble near one Pick Up Point. Then turn one of the signs around and place the sign in the middle of the aisle to show that pick up point as closed.
- Once all or most of the children have been picked up - volunteer kids will be released. Please verify that no un-picked up child is left unattended. If you have a child that has not been picked up by 8:15 - please notify KaeLeigh.